



**Application for Renewal of Belize Passport – Damaged  
Adult (Persons 16 years and over)  
Check-List**

	<b>Documents Required</b>	<b>Details</b>	<b>For Official Use Only</b>
1	Completed Application Form	<ul style="list-style-type: none"> <li>• In either blue or black ink</li> <li>• No whiteout or scratches permitted</li> </ul>	
2	Completed Recommender Form 3A	<ul style="list-style-type: none"> <li>• To be completed by a registered medical practitioner or registered legal practitioner i.e. Attorney at Law, Notary Public or Medical Doctor</li> <li>• Full name of applicant must be included</li> <li>• Business card to be submitted if available</li> </ul>	
3	Previous Belize Passport		
4	One (1) Original Valid Photo Identification	<ul style="list-style-type: none"> <li>• Not expired</li> <li>• Must be in English or be accompanied by a certified English translation issued by the competent authority</li> <li>• May be a state ID, permanent residency card, Belize social security card, Belize voter's registration card</li> </ul>	
5	Original Birth Certificate (from Belize or Native Country)	<ul style="list-style-type: none"> <li>• Must be in English or be accompanied by a certified English translation</li> </ul>	
6	Original Belize Naturalization by descent document, Belize Nationality Certificate or other evidence of Belizean nationality	<ul style="list-style-type: none"> <li>• For Belizean by descent or registration</li> <li>• A laminated document or nationality certificate is considered damaged. A replacement must be obtained before starting the passport application process.</li> </ul>	
7	Marriage Certificate (married women only)	<ul style="list-style-type: none"> <li>• Must be in English or be accompanied by a certified English translation</li> </ul>	
8	Original divorce decree (married women only)	<ul style="list-style-type: none"> <li>• Must be in English or be accompanied by a certified English translation issued by the competent authority</li> </ul>	
9	Original Adoption Certificate (if adopted)	<ul style="list-style-type: none"> <li>• Must be issued and registered in Belize</li> </ul>	

A total of two (2) Identical Photos (2 inches x 2 inches) as per below:			
10	1 Photo (2 inches x 2 inches)	<ul style="list-style-type: none"> <li>• Taken within the last six (6) months</li> <li>• White background</li> <li>• To be certified by the same registered medical practitioner or registered legal practitioner who completed Form 3A</li> <li>• The wording should read as follows “I certify that this is a true likeness of [insert full name of applicant]”</li> <li>• Signature and stamp of the same registered medical practitioner or registered legal practitioner who completed Form 3A</li> </ul>	
11	1 Photo (2 inches x 2 inches)	<ul style="list-style-type: none"> <li>• Taken within the last six (6) months</li> <li>• White background</li> <li>• To be certified during appointment</li> </ul>	
12	Checklist	<ul style="list-style-type: none"> <li>• This checklist is to be presented along with all required documents on date of appointment</li> </ul>	
13	Form 6	<ul style="list-style-type: none"> <li>• Complete all relevant sections that apply to you</li> <li>• Must be authenticated by a registered legal practitioner i.e. Attorney at Law or Notary Public</li> </ul>	
14	Payment of £135	<ul style="list-style-type: none"> <li>• Payable in Pound Sterling (£) <u>only</u></li> <li>• Cash, UK Postal Order or via cheque from a UK accredited bank <u>only</u></li> </ul>	

**Please Note:**

1. Two (2) copies of all the above-listed documents are required on date of appointment.
2. No incomplete applications can be accepted or processed.
3. Processing of applications require a minimum of six (6) to eight (8) weeks from the date that all required documentation is submitted in order.
4. All documents that are not in the English language must be translated to English and certified by the competent issuing authority.